



## STRATEGIC PLANNING CHECKLIST

✓	Topic
	Materials related to previous planning efforts (how it was conducted and who was involved), including the most recent Board-approved plan
	Information related to the operationalization of the current Strategic Plan of the School
	Division/department/unit plans and the status of their operationalization
	Materials that describe alignment of division/department/unit plans with the current overarching Strategic Plan of the School
	Most recent regional and specialized accreditation reports and findings, recommendations
	Materials/communication related to any articulation of a comprehensive vision of the School's future
	Most recent audited financials of the School and materials that describe relationships between strategic initiatives and funding
	Information on 5-year enrollment trends, tuition discount rate, and institutionally funded financial aid
	Information on non-tuition-based sources of revenue streams to the School
	Identification and selection of strategic planning facilitator
	Work with facilitator on Identification of "leadership team" as well as planning participants which can include faculty, staff, student leadership, community leaders, etc.